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**March 2, 2016**

**Supplemental Letter for FY 2016 Semiannual HUB Report  
Agency Number-103**

The Texas Legislative Council (TLC) is committed to the State of Texas Historically Underutilized Business (HUB) Program. In Fiscal 2015, TLC's total spend was \$4,858,970 of which \$1,720,756 or 35.41 percent, was spent with HUBs. The council will continue to maximize contract opportunities for HUB vendors in our procurement process. This effort is illustrated by the following activities since September 2015.

- TLC participated as an exhibitor in the 2015 Small, Minority, Women and Veterans Business Owners (SMWVBE) Bexar County Contracting Conference at the Freeman Expos Hall in San Antonio on December 9, 2015.
- TLC participated as an exhibitor in the 2016 Procurement Connection Seminar & Expo (PCSE) at the Fcrd Park Event Center in Beaumont, Texas on February 18, 2016.
- TLC attended four HUB discussion work group and HDW Subcommittee meetings (Oct. 29, Nov. 6, Dec. 4 and Feb. 12) composed of state agency HUB coordinators and purchasers who meet periodically to share information and provide proactive feedback to the Texas Procurement and Support Services Division of the CPA.
- TLC maintained HUB related information and upcoming HUB event links on our agency's web page.
- To date TLC has spent \$2,517,415 (47.68 percent of total purchases of \$5,279,328 million) with HUB vendors in FY-16.

The Texas Legislative Council supports the State of Texas HUB program and will continue work to keep HUB participation a priority. Should you have any questions regarding the agency's good faith efforts, please contact our HUB Coordinators, Ms. Melissa De Tarr, Mr. Craig O'Brien or our CFO, Mr. Mathew Richardson, at (512) 463-1155.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff Archer".

Jeff Archer  
Executive Director