



# TEXAS LEGISLATIVE COUNCIL

P.O. Box 12128, Capitol Station | Austin, Texas 78711-2128 | (512) 463-1155

Lieutenant Governor Dan Patrick, Joint Chair  
Speaker of the House Dustin Burrows, Joint Chair  
Jeff Archer, Executive Director

## Research Editor 4 Long-Term Temporary Positions (September 1, 2026 – August 31, 2027)

POSTING NUMBER 26014

DATE POSTED	June 1, 2026
APPLICATION DEADLINE	June 15, 2026
DEPARTMENT	Research / Editing
SALARY	\$4,167.00 per month. Generous <a href="#">benefit package</a> is also available.
DESCRIPTION	<p>The Texas Legislative Council is an independent nonpartisan legislative support agency that serves as a source of impartial research and information. The research editor position is a long-term temporary position within the research division of the council that runs through the end of August 2027 with the possibility of regular employment thereafter. Duties include editing legislative documents, online content, print publications, memorandums, and correspondence. The council may allow for some hybrid remote work in certain circumstances.</p> <p>We are looking for candidates who have a working knowledge of the legislative process and the structure and functions of state government. Successful candidates will also have an ability to work under deadline pressure and adapt to a change of pace in workload.</p>
RESPONSIBILITIES	<p>Primary responsibilities for this position include:</p> <ul style="list-style-type: none"><li>Digitally editing documents produced by research staff (including resolutions, bill analyses, memorandums, and online content) for grammar, spelling, accuracy, and form.</li><li>Working with drafters and reviewers to ensure accuracy.</li><li>Performing other duties as assigned.</li></ul>
QUALIFICATIONS	<p>Bachelor's degree in English, journalism, or a related field. Copyediting or proofreading experience preferred. Experience and education may be substituted for one another.</p>





Minimum qualifications for this position include:

- Thorough knowledge of grammar, syntax, vocabulary, spelling, and general rules of style.
- Skill in communicating effectively, both orally and in writing.
- Skill in the use of word processing and other relevant software applications.
- Ability to work overtime and irregular hours as required, including evenings, weekends, and holidays.

TO APPLY

To be considered, an applicant must submit a completed [TLC Application for Employment](#).

Note: An applicant may include a completed electronic TLC Application for Employment without signing it. The applicant's signature may be provided at a later date.

Submit requested documentation by:

**Email**      [TLCCareers@tlc.texas.gov](mailto:TLCCareers@tlc.texas.gov) (preferred method)

**Fax**            (512) 936-1064

**Mail**            Human Resources Office  
Texas Legislative Council  
P.O. Box 12128, Capitol Station  
Austin, Texas 78711-2128

As a condition of employment, legal proof of authorization to work in the U.S. must be provided.

Requests for accommodation and/or services in the application process should be made to the above-cited contact.

