



TEXAS LEGISLATIVE COUNCIL

P.O. Box 12128, Capitol Station | Austin, Texas 78711-2128 | (512) 463-1155

Lieutenant Governor Dan Patrick, Joint Chair
Speaker of the House Dustin Burrows, Joint Chair
Jeff Archer, Executive Director

Legislative Analyst (11 sessional positions through 8/31/2027)

POSTING NUMBER 26015

DATE POSTED	June 1, 2026
APPLICATION DEADLINE	June 12, 2026
DEPARTMENT	Research/Policy Research & Bill Analysis
SALARY	\$4,167.00 per month. The council provides a generous benefit package , including health, vision, and dental insurance, and the State of Texas retirement plan, as well as compensatory time and paid vacation, sick leave, and state and federal holidays. Additionally, the council is located in the Robert E. Johnson Building, which includes free on-site covered parking and access to a bike cage, fitness facilities and classes, and on-site showers.
DESCRIPTION	The Texas Legislative Council is an independent nonpartisan legislative support agency that serves as a source of impartial research and information, including analyses of proposed legislation. The legislative analyst position is a full-time, sessional position beginning 9/1/2026 and ending 8/31/2027, with consideration for regular employment thereafter. Duties include analyzing legislation, drafting legislative analyses, including bill analyses and senate and house amendment analyses, as well as performing statutory research. Assignments are directed and reviewed by senior research staff but are generally performed independently. Legislative analysts receive comprehensive training on the legislative process, analyzing statutes and legislation, and drafting legislative analyses. The council has a telecommuting policy that may allow for some remote work opportunities.
RESPONSIBILITIES	Primary responsibilities for this position include: <ul style="list-style-type: none">• Drafting analyses of proposed legislation for house committees.• Drafting senate and house amendment analyses.• Undertaking activities to increase knowledge and understanding of assigned policy subject areas, including by monitoring legislation and legislative activity and conducting statutory research.





- Performing other duties as assigned.

QUALIFICATIONS

Minimum qualifications for this position include:

- Bachelor's degree from an accredited four-year college or university.
- Knowledge of the legislative process and the structure and functions of state government.
- Skill in conveying information in writing, without the use of artificial intelligence, that is clear, concise, and unbiased.
- Strong communication and interpersonal skills, including excellent written and oral communication skills.
- Skill in the use of word processing and other relevant software applications.
- Ability to adapt to workload changes and to effectively manage workloads to meet deadlines.
- Ability to work extended and irregular hours as required, including evenings, weekends, and holidays.
- Ability to work independently and as a member of a team.
- Ability to maintain confidentiality of material and information.

Preferred qualifications include:

- Graduate degree or relevant professional experience, which may include experience working through a legislative session.
- In-depth understanding of a specific policy area.

TO APPLY

To be considered, an applicant must submit a cover letter that explains the applicant's interest in the position and the reasons the applicant believes they meet the qualifications stated above, as well as a completed [TLC Application for Employment](#).

Note: An applicant may include a completed electronic TLC Application for Employment without signing it. The applicant's signature may be provided at a later date.

Submit requested documentation by:

Email TLCCareers@tlc.texas.gov (preferred method)

Fax (512) 936-1064

Mail Human Resources Office
Texas Legislative Council
P.O. Box 12128, Capitol Station
Austin, Texas 78711-2128





As a condition of employment, legal proof of authorization to work in the U.S. must be provided.

Requests for accommodation and/or services in the application process should be made to the above-cited contact.

